



JR. LEADER GUIDE

AGE REQUIREMENT - 7TH GRADE

- * We firmly believe in a “serve one, worship one” mentality. In order to serve in Northway Kids, one of our main requirements for Jr. Leaders is that you must be in the main service for one of the services.
- * Jr. Leaders that are younger than 7th grade will only be allowed to serve on a case by case basis. For example, if parents attend and serve at multiple services, then arrangements may be made to allow children to serve during one service. Ideally, a Jr. Leader who is younger than 7th grade will serve with a parent, but if that option is not available, a decision may be made to allow the Jr. Leader to serve in another classroom. That decision will be made by the Children’s Director.
- * Jr. Leaders are under the supervision and direction of the adults in the room they are serving in at all times. All adult teachers should have a hand in the ongoing training and development of our Jr. Leaders.
- * The Jr. Leader’s role is to assist the adult in the room by doing whatever is asked of them.
- * Jr. Leaders should never be at the door greeting parents, they should be engaging kids in the rooms while the adult receives kids.
- * Honor the values of Northway Church.
- * Attend Growth Track (discuss with your parents prior to attending).

AREAS WHERE JR. LEADERS SERVE

All Jr. Leaders must be 16 years of age to serve in the Cuddlers & Crawlers and the Waddler room. A 16 year old is not allowed to be in either of these rooms alone without an adult volunteer.

9th grade: Check-in/First time Family Guide, Preteen (areas to serve include assistant small group leader, lyrics, sound, lighting), Elementary 1 or 2, Preschool and Toddlers.

8th grade: Preteen (areas to serve include assistant small group leader, lyrics, sound, lighting), Elementary 1 or 2, Preschool, and Toddlers.

7th grade: Preschool or Toddlers. The toddler room will always be a case by case basis for any Jr. Leader depending on their maturity level and ability to be an asset to the adult volunteer. A 7th grader may be allowed to serve in Elementary on a case by case basis.

GUIDELINES FOR JR. LEADERS

1. Meet with the room team lead to be trained on the Curriculum Guide. _____
2. You are responsible for helping the adults assigned to that area. _____
3. You serve with a positive attitude and according to the Northway Kids values. _____
4. Remember your smile and BE PRESENT! _____
5. Interact, play and engage with the kids. _____
6. Never leave your area. If you must leave for any reason, make sure to let the adult in the area know and return quickly. At the end of service, please stay in your assigned area until the adult says that you can leave. _____
7. Assist the adult with supplies, clean up, set up, kids belongings (shoes, coats, bags) when getting dropped off and picked up. _____
8. Avoid cellphone use unless it is for an emergency. _____
9. Do not bring outside food into the classrooms (distraction to kids, allergies, etc.) _____
10. Honor up, honor down, honor all around. _____
11. Please be in the classroom 30 minutes prior to service unless a time has been previously agreed on with your team lead. _____
12. Abide by the following dresscode guidelines: _____

Dress in a manner that would honor Christ. Professionalism as an organization is reflected by the appearance and manner of our volunteers and staff; therefore, it is necessary to establish guidelines for maintaining and reflecting Northway Church's values. This Dress Policy is intended to allow flexibility and comfort for the team, while providing examples and boundaries of attire considered acceptable, and unacceptable, for the image we wish to present.

- A neat and clean appearance, including your shoes, clothing and hair.
- Pants or nice jeans (minimal distressing/rips), paired with trendy tops, blazers, cardigans, etc. Leggings are allowed as long as the top being worn is long and loose fitting. You will be working with kids and will be "down at their level," so avoid dresses or clothing that could potentially become too revealing.

Use discretion. If you think your attire is questionable, that it could potentially distract someone, then simply do not wear it. We also have a Dream Team name badge for you to wear when you serve so that the team and guests can get to know you better.

ATTIRE TO AVOID

- Athletic jerseys, spaghetti straps, tank tops, tube tops, halter tops, backless or bare midriff shirts (if you raise your hands up and your stomach is exposed, it's inappropriate), shirts with written slogans, expressions or depictions.
- Spandex, sweat pants, running or warm-up suits, workout clothes and overalls.
- Rubber or plastic beach-style flip-flops, work boots, house shoes.
- Excessively tight, provocative, or revealing attire or off the shoulder.
- Wrinkled, stained, ripped, or excessively distressed clothing.

Parents,

It is so exciting to know your child is desiring to serve in Northway Kids. Although we will train them according to Northway Kids values and curriculum, it is important for you to assist them through the Growth Track process as well.

By signing below, you are acknowledging that you have read through the Jr. Leader guidelines together as a family. You are also acknowledging that if any of these guidelines are not met that we will meet together in person to resolve the issue. It is at the Children's Director's discretion if the Jr. Leader is able to continue to serve. As always, it is our responsibility to ensure that the values of Northway Kids are honored.

I am beyond excited to work with you!

Heather Mills
Children's Director

Parent Printed Name

Student Printed Name

Parent Signature

Student Signature